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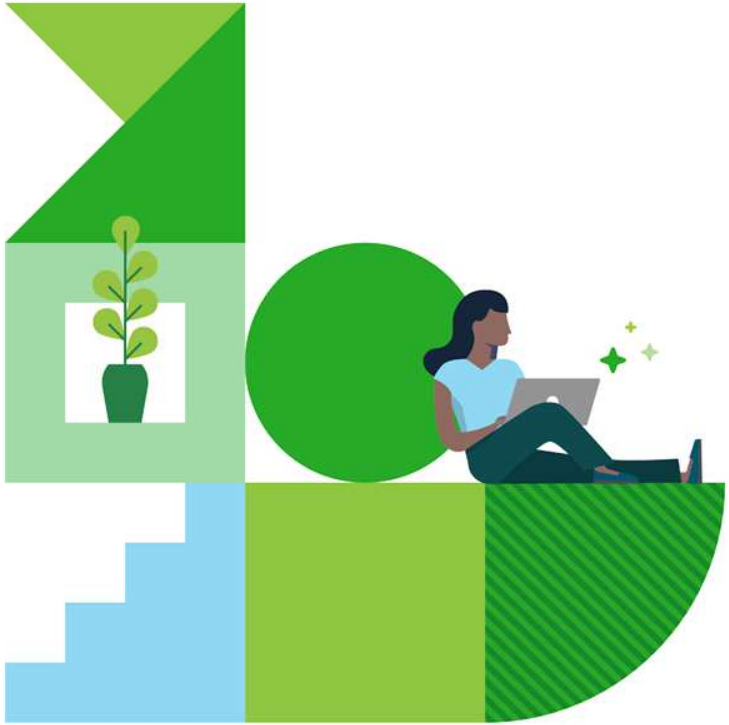

PaperCut MF

New feature release: Scan Reporting

March 2025

PaperCut™ MF | 24.1

Optimize document workflows, **understand** user behaviour, and **enhance** organizational security with **Scan Reporting**

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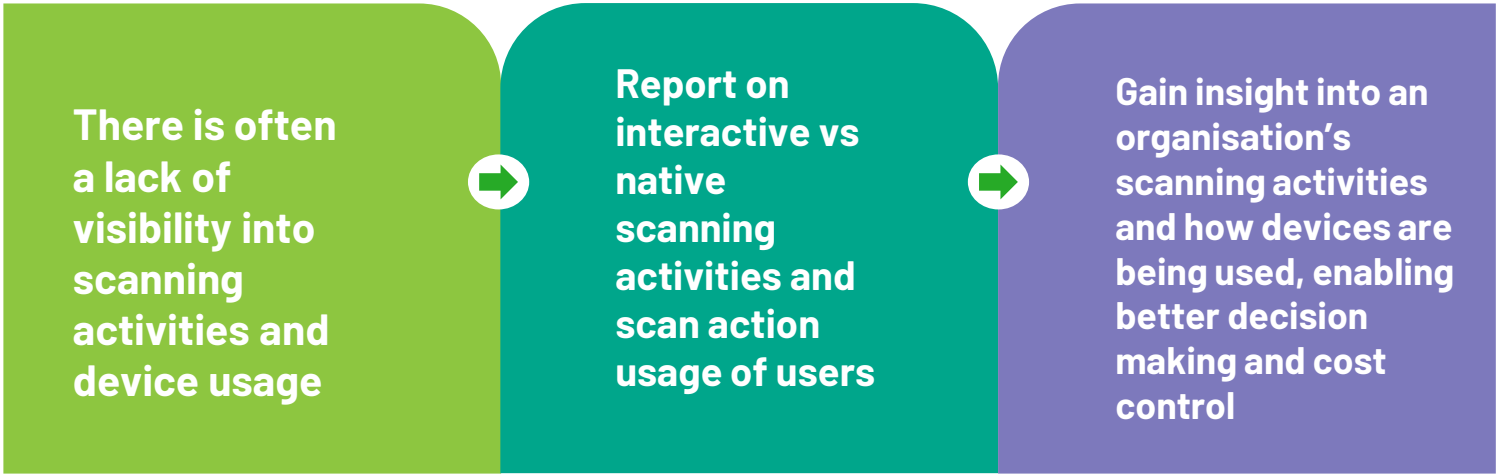
tl;dr Problem > Solution > Benefit



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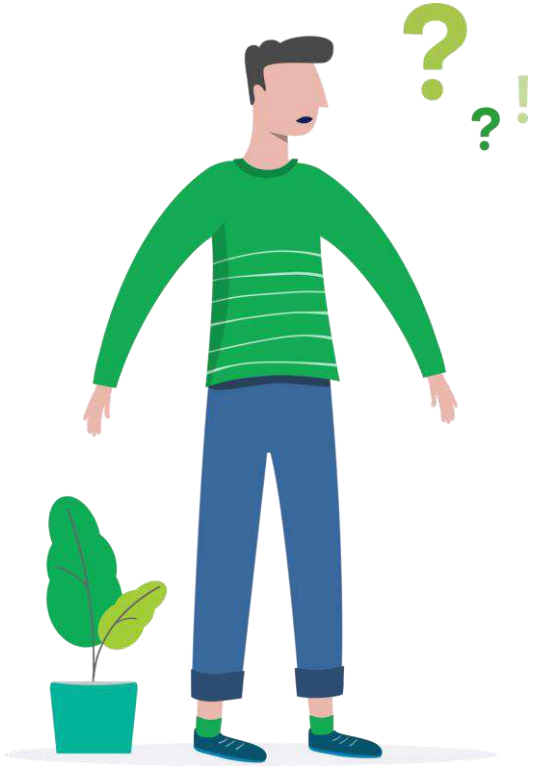
What's coming?



- Scan Reporting for PaperCut MF allows for the access of organisational scanning behaviour
- The presentation of any data collected through logs is imperative for it to be interpreted, actioned, and shared
- Scan Reporting gives a compelling view into an organization's current state of scanning, and indicates where an organization may want to take a deeper dive into the data

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What does this mean?

- Admins can now access built-in reports on user scanning behavior and activity:
  - Integrated Scanning v Native Scanning breakdowns
  - Scanning destination breakdowns at an organizational level
  - Scanning destination breakdowns at a user level
- These reports improve scan tracking capabilities, cost control visibility, and provide better insights into device usage
- Scan Reporting helps customers optimize their document workflows and enhances security by tracking where documents are being sent, and ensuring sensitive information is handled appropriately

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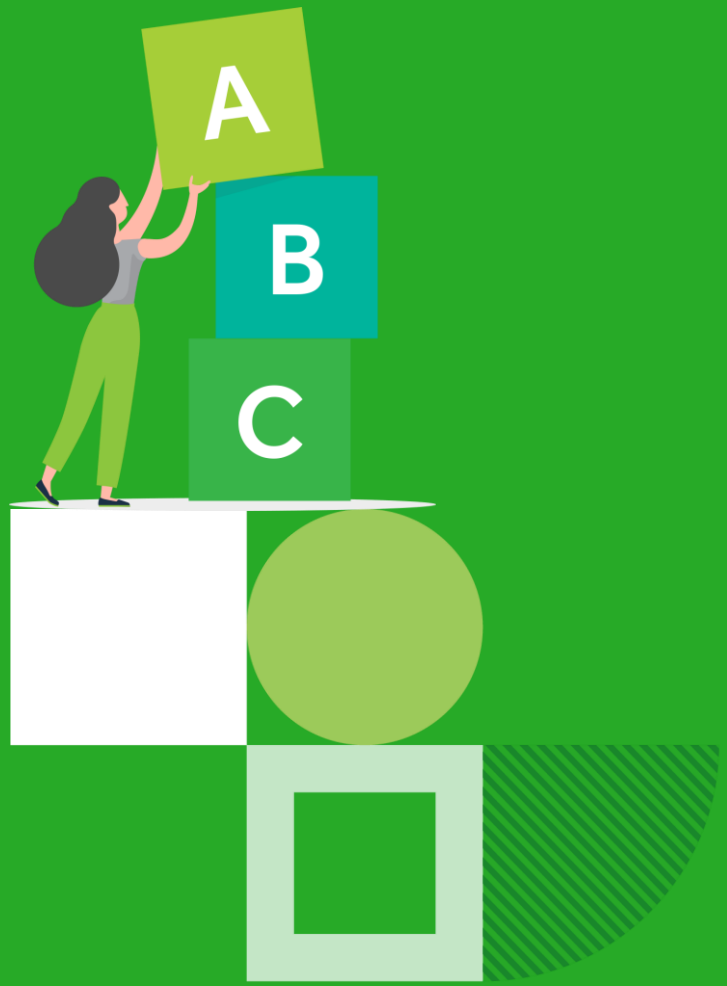
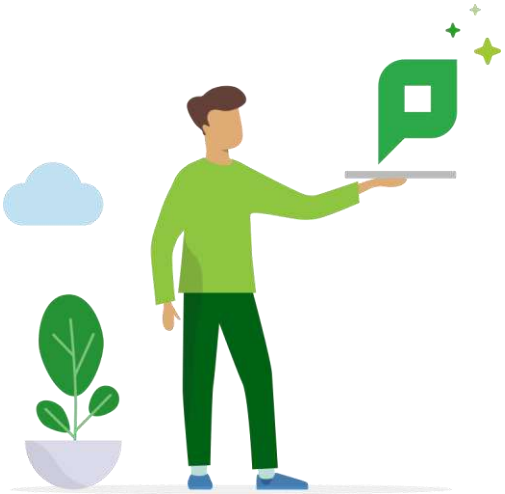


What Scan Reporting is

Scan Reporting

- What it is
- Who cares
- Why is it exciting?
- How it works

- Scan Reporting enhances the reporting functionality of PaperCut MF by introducing new reports that break down user's scanning behavior
- Administrators can now access deeper insights into how scanning is used across their organization through built-in reports
- Scan Reports will help customers optimize their document workflows and enhance security

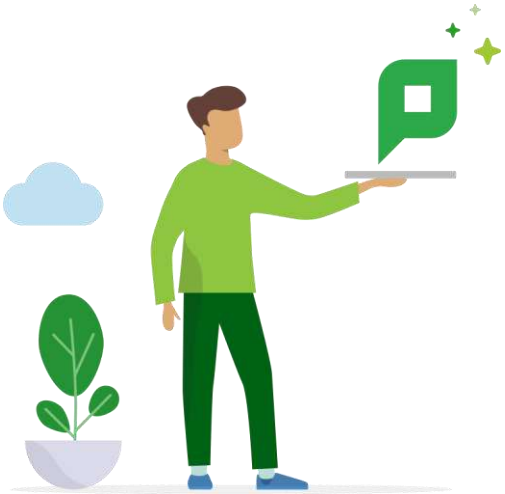


Who cares about Scan Reporting?

Scan Reporting

- What it is
- Who cares
- Why is it exciting?
- How it works

- Customers can understand the breakdown of usage between native scanning and Integrated Scanning, who is scanning the most, and what scan actions are being used the most
- If the system admin also has scan archiving enabled, they can see the contents of the scan job
- Our partners often have customers ask about reporting on what scan actions their users use most or exactly where the scanned documents are going. They can now answer those questions by recommending that their customer update to PaperCut MF 24.1(when launched) to access these new reporting insights into their users' scanning behavior



Why is Scan Reporting exciting?

Scan Reporting

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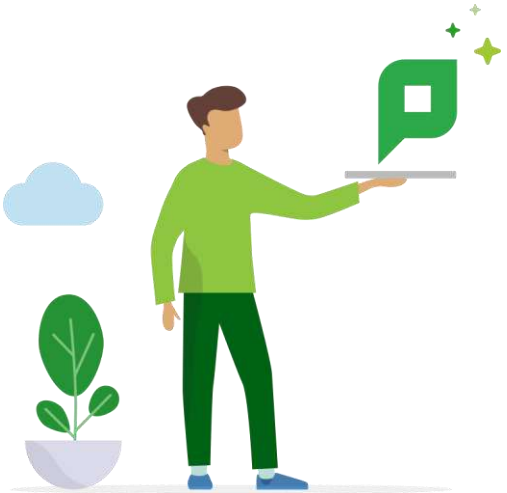
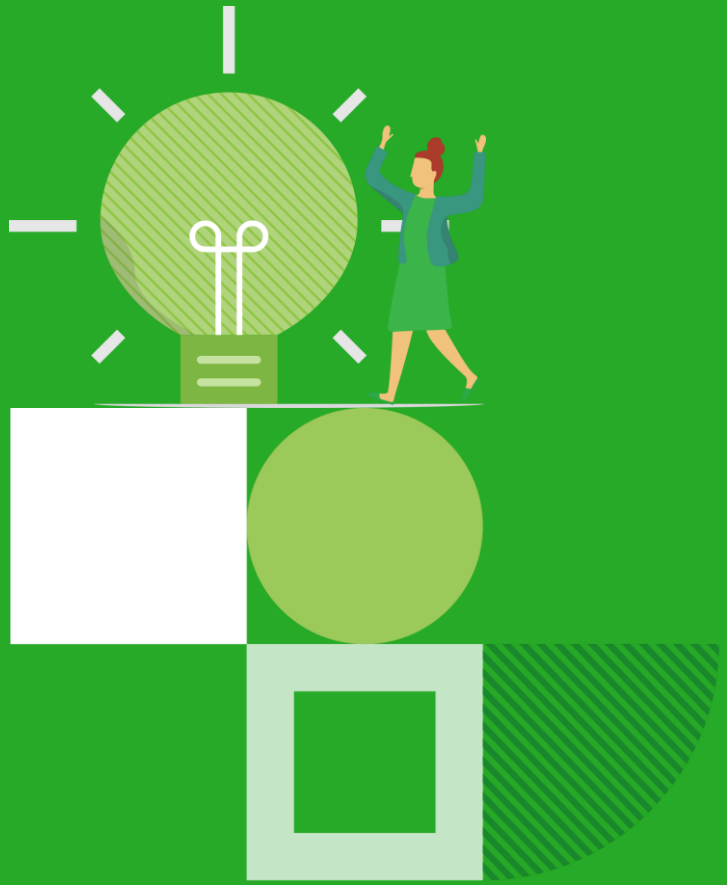
- How it works

- Understand User Behavior: Help customers identify their largest scanners, discover which devices are most frequently used, and gain a clearer picture of overall scanning trends
- Enhance Security: Assist customers in tracking where documents are being sent, including to destinations like email, folders, cloud storage, and fax, to ensure sensitive information is handled appropriately
- Advanced Document Processing: Leverage integrations with external tools for added capabilities such as keyword alerts, AI-based categorization, and monitoring of sensitive content, helping organizations protect their data and mitigate risks.





How Scan Reporting works

Scan Reporting

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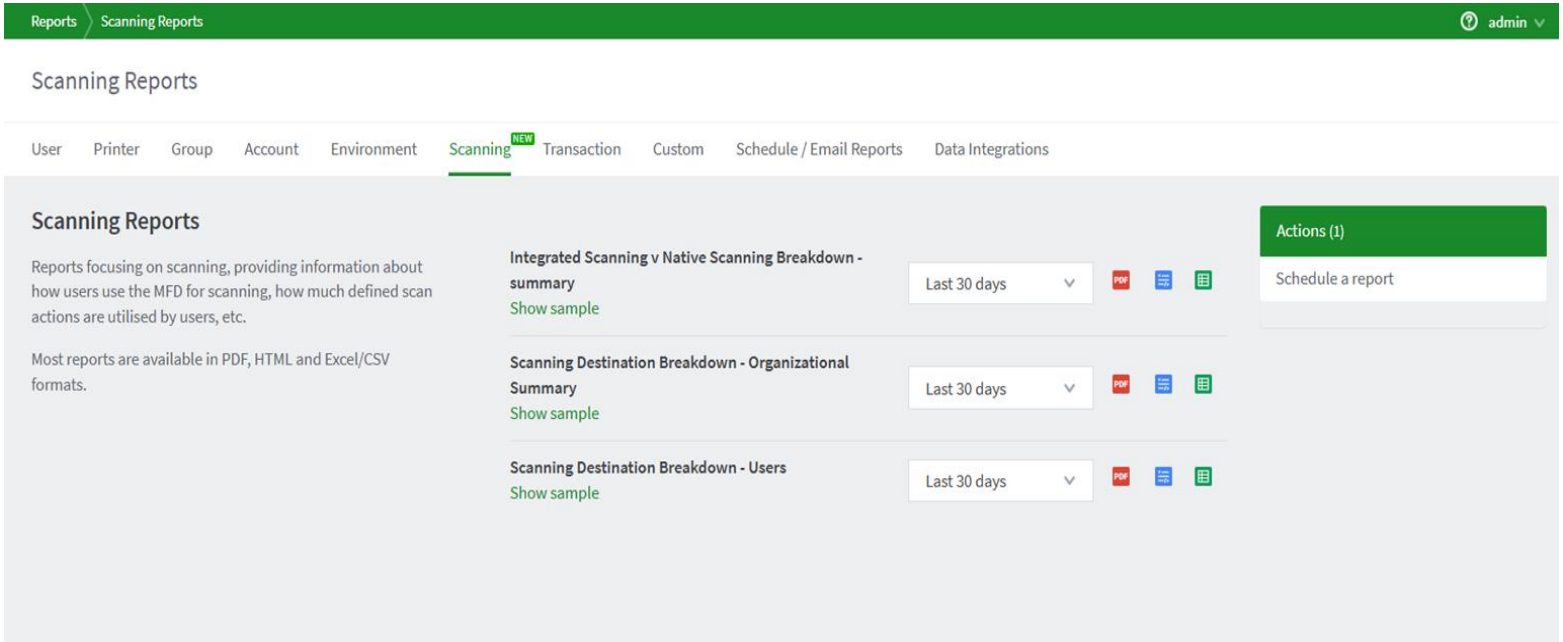

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